**OBSERVATION PLAN**

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| **Observer(s)** |  |
| **Child and Age** |  |
| **Date and Time of Observation** |  |
| **Setting** |  |
| **Activity** |  |
| **Area of Development** |  |
| **Who else is present?** |  |
| **What do you predict are the child’s strengths, abilities and interests in this setting/activity?** |  |
| **What are the child’s challenges?** |  |
| **What are your concerns, if any, for this child?** |  |

**Context of the Observation – Check all that apply (taken from Focused Portfolios)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Child-initiated activity |  | Done with adult guidance |
|  | Teacher-initiated activity |  | Done with peer |
|  | New task for this child |  | Time spent (1-5 mins) |
|  | Familiar task for this child |  | Time spent (5-15 mins) |
|  | Done independently |  | Time spent (15+ mins) |

**OBSERVATION PLAN (page 2)**

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| --- | --- |
| **What is happening? (The What) [Take as much space for these observations as needed. Write what you see - what the children and teacher say and do, describe the materials and movement.** | **Interpretation (So What) [What do YOU think is happening? Add your comments parallel to the behaviors you observe.]** |
| **Forms of documentation used (photo, notes, video)**  |  |
| **This documentation helps illustrate the following goals for this child:** |  |
| **Summarize what you have learned about this child?**  |  |
| **What questions do you still have? What should be the next observation focus?** |  |
| **What might promote this child’s learning?** |  |
| **Write a learning objective to promote this child’s learning. (Write this using the condition(s), e.g. small group, use of visuals, etc.; use observable behavior terms, e.g. see, say, point, interact, write, walk, etc.; include the criteria indicating when this objective is met, e.g. accuracy, frequency, level of independence.** |  |
| **Instructional Plans and Adaptations (What will you plan to help this child meet this objective? Consider small and large group activities. Consider changes to the curriculum or instructional strategies. Consider professional development and what you will want to consider for an action plan.)** |  |